

## Whova Guides for Virtual Speakers

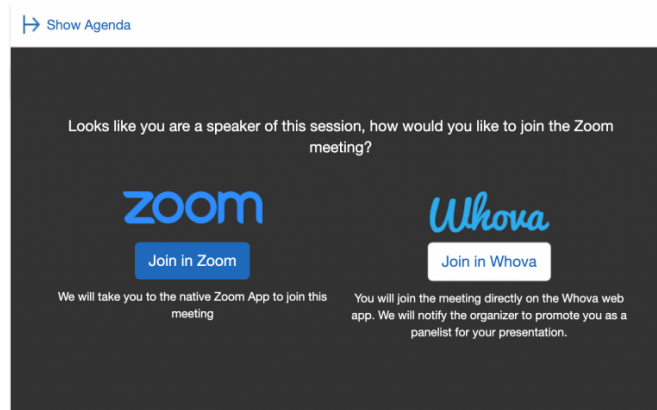
Thank you for presenting at IWAC 2023. This document is designed to help you feel prepared to present virtually. You can sign in to Whova, either on a web portal or on the app, via the link sent to your email. If not, please reach out to [iwac2023@gmail.com](mailto:iwac2023@gmail.com). Create an account if you have never used the app before; **you must use the same email you used for registration.**

### Checking for Your Session:

- Web Portal
  - “My Stuff” on the left of the screen. It will have sessions, session name, date and time.
- Mobile App:
  - Speaker Hub will be on the first page you open.
  - Select “My Sessions” to view your sessions, and click on each individual session for more details.

### Finding Your Zoom Link

- 2 ways to Present
  - Native Streaming Platform
    - The link will be attached to your session for Zoom.
    - Click “Join in Zoom”
    - Once in the Zoom meeting, you will see a share screen button on the bottom of the page. Use this to share your presentation materials.
    - Whova integrates Zoom into conference panels, so you will not need to set up your own zoom room or profile.
  - Using the Web Portal
    - Once in the session, click “Join in Whova”
    - Organizers will promote you as a panelist.
    - You will see a share screen button on the bottom of the screen.



To ensure the most successful event, test these before your virtual presentation:

- Your Internet speed. Streaming software usually has Internet speed requirements. For Zoom, the requirement is 2Mbps at the minimum. You may test your Internet speed here: <https://www.speedtest.net/>.
- Your audio/video device and make sure it works with the streaming software. The easiest way is to start a Zoom meeting with your friends and see if they can see you and hear from you. Also, try to share your video/slides in Zoom to see if they work properly.
- We will be offering a test day closer to the conference. During the dry run, in addition to checking the above items, you can also test out the lighting, your background, and attire to make sure they comply with the event.

We appreciate you participating in IWAC 2023 and look forward to your participation. If you have any questions throughout the conference contact **[iwac2023@gmail.com](mailto:iwac2023@gmail.com)**.